

MINUTES OF BOARD OF TRUSTEES MEETING FOR
KITCHENER PUBLIC LIBRARY BOARD

1. CALL TO ORDER

The Regular Board Meeting of the Kitchener Public Library Board was called to order at 7:02 p.m. on Wednesday, May 16, 2018, by the Chair, Ms. Stephanie Soulis, in the Administration Boardroom at Central.

TRUSTEES PRESENT

Ms. Katherine Andrews, Mr. Tim Blundon, Mr. Wayne Buchholtz, Ms. Michelle Dow, Mr. Cory Ernst, Ms. Jessica Kropf, Councillor Sarah Marsh, Ms. Jacqueline McLaren, Ms. Erin Rudland, Ms. Stephanie Soulis.

Ms. Mary Chevreau, Secretary-Treasurer and Chief Executive Officer.

STAFF PRESENT

Ms. Lesa Balch, Ms. Penny-Lynn Fielding, Ms. Gloria Grigas.

REGRETS

Ms. Sabina Franzen, Councillor Kelly Galloway-Sealock.

2. AGENDA REVIEW

No additions were made to the Agenda.

18-28... On motion by Mr. Wayne Buchholtz and seconded by Ms. Jacqueline McLaren it was RESOLVED that the Agenda be adopted.

CARRIED

There were no pecuniary / conflict of interest declarations.

3. MINUTES of the Board Meeting of April 18, 2018

18-29... On motion by Ms. Erin Rudland and seconded by Ms. Katherine Andrews, it was RESOLVED that the Minutes of the April 18, 2018, Library Board meeting be approved.

CARRIED

4. BUSINESS ARISING

As a followup to the Library Board meeting of April 18, 2018, the following motion was approved.

18-30... On motion by Mr. Wayne Buchholtz and seconded by Ms. Jessica Kropf, it was RESOLVED to approve the GOV-15 Governance Policy – Use of Election-Related Resources, as presented.

CARRIED

5. 1. BUSINESS

REPORT OF OFFICERS

(a) Report of the Chair

Updates

Ms. Stephanie Soulis thanked Mr. Wayne Buchholtz, Mr. Tim Blundon and Councillor Kelly Galloway-Sealock for attending the provincial funding announcement for libraries made by MPP Daiene Vernile which the library hosted in the Reading Lounge on Friday, May 4, 2018.

With Ontario's election pending on June 7, 2018, the Chair circulated a handout with some key questions that the Library Board can ask candidates to find out where they stand on the issues important to school, public and First Nations libraries in order to continue lobbying for funding from all parties.

Summer hours for the all locations of the library begin on Monday, June 4, 2018, and continue until September 1, 2018. Monday through Thursday the library will close at 8:30 pm and 5:00 pm on Friday and Saturday.

[Councillor Sarah Marsh joined the meeting.]

Doors open at 6 am on Saturday, May 19, for those registered to view the Royal Wedding Celebration of Prince Harry and Meghan Markle on the big screen in the Theatre at Central. 122 people are currently registered to attend this live stream event. Tea and scones will be served. Hats and fascinators are welcome but not mandatory.

(b) Facilities Planning & Building Committee

Updates

18-31... On motion by Ms. Erin Rudland and seconded by Ms. Jacqueline McLaren, it was RESOLVED that the meeting move in-camera to discuss a confidential financial matter.

CARRIED

18-32... On motion by Mr. Tim Blundon and seconded by Mr. Wayne Buchholtz, It was RESOLVED that the in-camera session be concluded.

CARRIED

(c) Finance Committee

April 2018 Financial Statement

18-33... On motion by Ms. Michelle Dow and seconded by Ms. Erin Rudland, it was RESOLVED to accept the April 2018 Financial Statement, as printed.

CARRIED

(d) Report of the Secretary-Treasurer and CEO

Updates

One Book One Community (OBOC) Launch

On April 26 the One Book One Community successfully announced this year's book title, *Broken Promise*, by Linwood Barclay.

Heffner Studio Update

Construction management services for the Heffner Studio construction project was awarded to the local firm, S.G. Cunningham.

Other

Mary Chevreau continues to work with downtown stakeholders for a unified plan to deal with repeat offenders and increasing incidents.

Several stakeholders will be visiting Leslieville in Toronto to tour its safe injection site, as this option is being considered by Waterloo Region.

All training options for staff to ensure their safety are being considered. More information will be provided to the Board in June.

Mary Chevreau recently attended the Canadian Urban Libraries Council (CULC) meeting in Regina which was hosted in a new co-located library with a community centre and high school. The community is 100% Indigenous.

The Elders Room in the community centre teaches the Cree language and the large Indigenous high school is well equipped with lots of recreational space, a fully booked daycare and much more to meet the needs of the students.

Mary Chevreau has been elected as Vice-Chair of the CULC for two years at which time she will then become the Chair.

Staff are working on an ION Reads campaign for ION riders. The working campaign concept is an exaggerated take on what transit riders can achieve by using their transit times to consume library content. A poster designed by the project team was circulated.

6. 11. NEW BUSINESS

None.

7. 111. PRESENTATIONS

Report of Councillors

As reported by Councillor Sarah Marsh, summer programming launches in downtown Kitchener with a True North free concert on May 30 starting around 6:00 pm to say goodbye to Night Shift. The band, Beaches, will be playing at Carl Zehr Square that evening.

Communitech's True North Waterloo Conference runs from May 29 – 31, 2018. The kick off is Tuesday, May 29 with Kitchener Public Library participating as one of the 6 venues hosting the event that evening.

In June Councillors will be reviewing the City's winter maintenance options. Public feedback has been collected for consideration. Pilot test areas for sidewalk snow removal and a grant fund allocated to the Working Centre to shovel snow from sidewalks are being discussed.

The City's current copy of *The Community Edition* includes a list of events and summer programs. Students can earn some school credits by helping to volunteer.

Municipal election campaigns will get underway in September with the election to be held on October 22, 2018. Candidates must announce if running for election by July 27, 2018.

8. ADJOURNMENT

18-34... On motion by Ms. Michelle Dow, it was RESOLVED to adjourn the Board meeting at 8:22 p.m.

CARRIED

Chair

Secretary-Treasurer

[Attachments Accompanying May 18, 2018 Board Meeting]

- (a) April 18, 2018 Library Board Minutes
- (b) April 2018 Financial Statement
- (c) OBOC Book, Broken Promise
- (d) Handout re Key Questions at Town Hall Meetings & All-Candidates Debates